



Southwest Healthcare District Board of Directors Meeting

September 5, 2024 @ 5:30 P.M.

2801 Park Drive, Senior Room

MINUTES

1. Call to Order **5:31p.m.**
2. Pledge of Allegiance
3. Roll Call of Directors
Present: **Cheryl Bert, Anne Burnaugh, Tiffany Matte** Absent: **Militsa Brennan, Camie O'Hara**
4. Public Comment: **None**

Old Business

5. Review and Approve Minutes August 1, 2024

Motion Anne 2nd Cheryl Ayes 3 Nays 0 Abstain 0

Financial Business

6. Treasurer's Report: CBT \$100,821.69 County Fund \$371,685.21

7. Financial Reports: **No other report**

8. Approve and Pay Bills

Motion Cheryl 2nd Tiffany Ayes 3 Nays 0 Abstain 0

- Kern County Auditor Controller LAFCO fees \$42.00 Check #20739
- Board Stipends (A. Burnaugh \$80., C. Bert \$80., T. Matte \$80.,) Checks #20740/41/46
- Reimbursement CSDA Conference hotel (1 night) A. Burnaugh \$197.25 Check #20742
- Deborah Angel Services – August \$225.00 Check #20743
- Tri Canyon Insurance Liability Renewal \$590 Check #20744
- Dr. Kolodner Dental Group. Health Fair Services \$1,045 Check #20745

New Business

9. Discuss and Approve Record Ad Hoc (Website, Reports, Digitization, et al)-Tiffany

Tabled to Oct. meeting with four Board members present

10. Discuss and Approve Changing Board Member Positions

Motion Tiffany 2nd Cheryl Ayes 3 Nays 0 Abstain 0

Cheryl Bert to remain President, Militsa Brennen as Vice President, Tiffany Matte as Treasurer, Anne Burnaugh as Secretary, Camie O'Hara as Member at Large

11. Discuss and Approve Resolution 20240905-01: Banking Resolution

Motion Cheryl 2nd Tiffany Ayes 3 Nays 0 Abstain 0

12. Discuss and Approve Record Storage Location – Waiting for additional information on storage possibly at MCFRC. Will know more at end of October-depending on MCFRC future funding for additional room. Records are currently in a secure unit.

13. Discuss and Approve Newspaper Ad for Upcoming Election

Mountain Enterprise Editor requested photo for election- members in photo will pay for photo with own funds. No funds from the SWHCD will be used for this purpose.

Motion Tiffany 2nd Cheryl Ayes 3 Nays 0 Abstain 0

14. Discuss and Approve a Policy for Meal and Expense Reimbursement

Discussed that meal and expense reimbursements are for actual receipts not to exceed per diem rates according to meal and expense locations.

Motion Anne 2nd Tiffany Ayes 3 Nays 0 Abstain 0

15. Director's Reports: Cheryl attended the Disaster Expo for earthquake preparedness and how to assist the community, etc. She said it was very informative.

16. Adjourn: **6:30 p.m.**

Motion Anne 2nd Tiffany Ayes 3 Nays 0 Abstain 0