

**SOUTHWEST HEALTH CARE DISTRICT**  
**PO Box 717, Frazier Park, CA 93225 (661) 289-2297**  
**southwesthcd@gmail.com www.swhcd.org**

**RESOLUTION BEFORE THE BOARD OF DIRECTORS OF THE  
SOUTHWEST HEALTH CARE DISTRICT ADOPTING  
BYLAWS AND RULES AND REGULATIONS**

**Adopted at the Regular Meeting, June 6, 2024**

**NAME**

1. The name of the organization/agency/group shall be Southwest Health Care District.

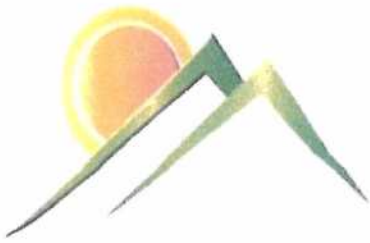
**BOARD OF DIRECTORS**

1. The Board of Directors of the District (the "Board") shall consist of five (5) members who shall be registered voters and reside within the District's boundaries. Directors shall be elected at large for a four (4) year term or shall be appointed by a majority vote of the Board should a vacancy occur, pursuant to Government Code section 1780.
2. Directors shall serve without salary but shall receive the sum of eighty dollars (\$80.00) for each duly convened meeting to the extent allowable by current law. Directors may also be reimbursed for expenses incurred as part of District business, when so authorized by the Board.
3. Directors shall be elected at large for a four (4) year term or shall be appointed by a majority vote of the Board should a vacancy occur, pursuant to Government Code section 1780.
4. Board members with three (3) or more absences within a calendar year may be dismissed from the Board at the discretion of the Board.

**OFFICERS**

1. The officers of the Board shall consist of the President, Vice President, Secretary, Treasurer, and Member at Large. The position of President is filled by election only; other positions may be filled by Board nomination.
2. Duties of the officers shall be:
  - a. The President shall preside at all Board Meetings, appoint committee members, and perform other duties as associated with the office.
  - b. The Vice-President shall assume the duties of the President in case of the President's absence.
  - c. The Secretary shall be responsible for the agendas and minutes of the Board, shall keep all agendas and approved minutes in a minute book, and present copies of the minutes for Board approval.
  - d. The Treasurer shall retain the check book, pay bills as approved by the Board, and handle any other financial duties necessary.
  - e. The Member at Large may perform duties as approved by the Board.

***Serving the Health Needs of the Frazier Mountain Community***



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### **COMMITTEES**

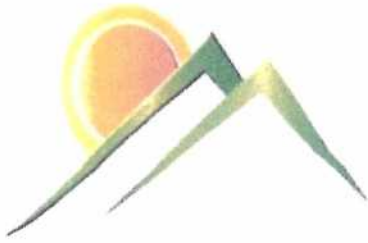
1. The Board shall appoint as needed Standing committee(s) consisting of up to two (2) Board Members and alternates. A Standing Committee meets at a regularly scheduled date and time and is subject to the Brown Act. Attending Directors or alternates shall receive a stipend of twenty-five dollars (\$25.00) for each duly convened meeting of the Standing Committee to the extent allowable by current law.
2. The Board shall appoint as needed Ad Hoc committee(s) consisting of up to two (2) Board Members. An Ad Hoc is created to research, investigate and report back to the full Board on any topic that requires additional information. Ad Hocs may also be formed for the purpose of performing duties if needed and agreed upon in a prior Board Meeting. Directors shall receive a stipend of twenty-five dollars (\$25.00) per hour spent performing duties to the extent allowable by current law.

### **MEETINGS**

1. The Board of Directors shall meet on the first (1st) Thursday of each month at 5:30pm, generally at 3801 Park Dr. in the seniors room of recreation building or at another location that is duly noticed and consistent with the applicable law.
2. The Board may vote to adjust regular meeting dates and times should they fall on a holiday.
3. A Special Meeting may be called at any time by the President of the District or by a majority of Directors per section 54956 of the Brown Act.
4. During Regular and Special Meetings of the Board, public comments shall be limited to five (5) minutes per speaker. Twice the amount of time shall be allotted to a member of the public who utilizes a translator.
5. The presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior.

### **VOTING**

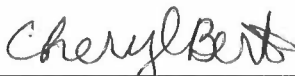
1. A majority of Board members constitutes a quorum.
2. In the absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.




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**PASSED AND ADOPTED** at the Regular Meeting of the Board of Directors of the Southwest Health Care District held on the 6th day of June, 2024 by the following vote  
M/S/C: Anne Burnaugh/Cheryl Bert:

<b>AYES:</b>	<b>4</b>	<b>Directors: Bert, Brennan, Burnaugh, and Matte</b>
<b>NOES:</b>	<b>0</b>	
<b>ABSTAIN:</b>	<b>0</b>	
<b>ABSENT:</b>	<b>1</b>	<b>Director: O'Hara</b>

  
\_\_\_\_\_  
Cheryl Bert, Board President  
Board of Directors of the SWHCD

  
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Attest: Tiffany Matte, Secretary,  
Board of Directors of the SWHCD