

SOUTHWEST HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING

December 8th, 2022

DREAM WEAVER RANCH
10960 STEINHOFF ROAD
FRAZIER PARK ,CA

MINUTES

1. Call to Order 6:06 P M
2. Pledge of Allegiance
3. Roll Call of Directors Militsa Brennan, Cheryl Bert, Tanya Long, Patty Maillis
WITH GREAT REGRET OF THE LOSS OF OUR MEMBER IRIS LAPPLE
4. Public Comments (limited to 5 Min. each person)
5. Board members initiatives or ideas. Question was addressed regarding status of the Boards required Ethics Certification from The State Of CA . The letter from Eric Spencer of CSDA was given to Board Members on how to use the CSDA Website for access to Ethics training Webinars in order to fulfill certification requirements..
6. Adjustments to Agenda None

OLD BUSINESS

7. Approve Minutes of November 17, 2022
MOTION BY MB 2ND CB AYES 3 NAYS __ ABSTAIN P atty Maillis
8. President's Report: None
9. Treasurer's Report Month Nov. Day 30 Year 2022
CBT: \$ 97,567.95 CITY FUND \$223,677.80
MOTION BY TL 2ND MB AYES 4 NAYS __ ABSTAIN __

PAY BILLS :

1. RAMS ASSOCIATES CPA FIRM \$ 2,500.00 Start up Fee for compiling ,completing and submitting to CA State Controller's Office our Audit 6/30/22

MOTION BY MB 2ND TL AYES 4 NAYS __ ABSTAIN __

2. Patricia Maillis Request for Reimbursement for office supplies of \$13.93 copy Paper and Clerical Microsoft 360 Software Program used for all clerical work for SWHCD annual Subscription of software program fee \$ 69.99, Invoices attached The total Amount Requested is \$ 83.92

MOTION BY MB 2ND TL AYES NAYS ABSTAIN PATTY MAILLIS

PAY BILLS :

- 3. Patricia Maillis submitted Time Sheet for File Retention Work Historical Files TimeSheet and Invoice Attached Dates of work performed 9/12/22 to 11/16/22 80.5 Hrs at \$ 20.00 per Hour Total \$ 1,610.00

MOTION BY TL 2ND CB AYES 3 NAYS ABSTAIN 1 Patty Maillis

- 10. Secretary's Report: Update on StreamLine Website training it has been scheduled for March 2023 date to be determined . The status of file retention is still in progress.also
- 11. Directors Report: None

NEW BUSINESS

- 12. Guests: None
- 13. Any other Business: Milista will contact Maria Fairfield to see if she is interested in becoming a Board Member
- 14. Set Agenda for next Meeting on Jan. 12, 2023
- 15. Time 5:30 P M Place: DreamWeaver Ranch, 10960 Steinhoff Road, Frazier Pk .CA
- 16. Adjourn at 8:50 PM MOTION BY TL 2ND CB AYES 4

Minutes from the Board Meeting of 2/9/23 submitted for review and approval at the Board Meeting held on 2/9/23 by Board Secretary Patricia Maillis.

Motion made by ms Second By CB Ayes 3 Nays 1 PB Patty
Abstained By _____

Signed by:

Michelle Brennan

Board Director
Patty Maillis

Board Secretary