



Southwest Healthcare District Board of Directors Meeting

August 1, 2024 @ 5:30 P.M.

3801 Park Dr. In Seniors room of recreation building

MINUTES

1. Call to Order: 5:40pm.
2. Pledge of Allegiance.
3. Roll Call of Directors:

Present: Cheryl Bert, Anne Burnaugh, and Tiffany Matte.

Absent: Militsa Brennan and Camie O'Hara.

4. Public Comments - **None**

Old Business

5. Review and Approve Minutes for July 1, 2024.

Motion: Anne Burnaugh 2nd: Cheryl Bert Ayes: 3 Nays: 0 Abstain: 0.

Financial Business

6. Treasurer's Report:

CBT: \$105,059.10 (05/31/2024) City Fund: \$374,415.80 (06/30/2024)

7. Financial Reports: **The reports were provided and reviewed by the Board.**

8. Approve and Pay Bills:

- **Stipends for the Directors present - \$80.00 X 3.**
- **Pro Life Imaging - 2024 Health Fair Mammograms - \$2,400.00**
- **EI Tejon USD - 2024 Health Fair Facility Use - \$285.00**
- **Deborah Angel - Bookkeeping Services for June and July 2024 - \$670.00**
- **Peak to Peak Mtn Charter - 2024-2025 Grant - \$15,500.00**
- **AYSO Region 382 - 2025-2025 Grant - \$1,049.41**
- **Mtn Comm. Family Resource Center - 2024-2025 Grant - \$84,500.00**

Motion: Cheryl Bert 2nd: Anne Burnaugh Ayes: 3 Nays: 0 Abstain: 0.

New Business

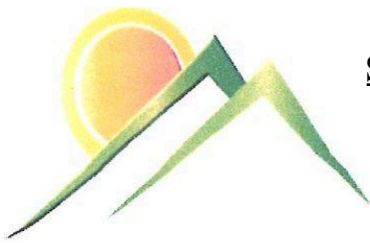
9. Discuss and Approve Record Ad Hoc (Website, Reports, Digitization, et al) -

Tiffany. This item will carry over to the next meeting.

10. Discuss and Approve the District Response to the Grand Jury Report.

The Board was provided a draft response which they reviewed and approved.

Motion: Anne Burnaugh 2nd: Tiffany Matte Ayes: 3 Nays: 0 Abstain: 0.



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11. Discuss and Approve Resolution 20240801-01: Banking Resolution.

The Board was provided a draft resolution adding the new board members as account signers. Tanya Long, Patricia Mailis, and Iris Lapple were removed as account signers.

Motion: Anne Burnaugh 2nd: Cheryl Bert Ayes: 3 Nays: 0 Abstain: 0.

12. Discuss and Approve Reimbursement Form for Director Expenses.

The Board was provided a draft of a reimbursement form to be used for any reimbursements or ad hoc hours.

Motion: Tiffany Matte 2nd: Cheryl Bert Ayes: 3 Nays: 0 Abstain: 0.

13. Discuss and Approve Record Storage Location.

The Board discussed ideas for an accessible record storage location. Discussion will continue at the next meeting.

14. Discuss and Approve New Cellular Service.

Board Member Cheryl Bert was approved to find a new, inexpensive provider for the District's cellular service.

Motion: Tiffany Matte 2nd: Anne Burnaugh Ayes: 3 Nays: 0 Abstain: 0.

15. Fill and Sign Insurance Documents.

The Board President signed the required documents.

Motion: Move that we add an item to the agenda due to the need to take immediate action, and the need for that action came to the attention of the Board subsequent to the agenda being posted.

Item to be added: Discuss and Approve a response to an Op/Ed to be published in The Mountain Enterprise.

Motion: Tiffany Matte 2nd: Cheryl Bert Ayes: 3 Nays: 0 Abstain: 0.

Added Item. Discuss and Approve a response to an Op/Ed to be published in The Mountain Enterprise.



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The Board reviewed the draft of the written response and approved its publishing.

Motion: Tiffany Matte 2nd: Cheryl Bert Ayes: 3 Nays: 0 Abstain: 0.

16. Director's Reports.

There were no additional reports.

17. Adjourn: 6:40pm.

Motion: Tiffany Matte 2nd: Anne Burnaugh Ayes: 3 Nays: 0 Abstain: 0.

Next Meeting Thursday September 5, 2024 5:30pm Place: Park Senior room at Park

SWHCD Phone Number: 661-289-2297 Email: SouthwestHCD@gmail.com Website: swhcd.org

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

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