

Southwest Healthcare District Board of Directors Meeting

May 2nd, 2024 @ 5:30 P.M.

3801 Park Dr. In Seniors room of recreation building

Minutes

1. Call to Order: 5:52pm.
2. Pledge of Allegiance
3. Roll Call Directors : Cheryl Bert, Militsa Brennan, Tiffany Matte, Camie O'Hara
4. Public Comments (Limited to 5 min. each person) There was one public comment.

OLD BUSINESS

5. Approve minutes April 4th, 2024.

Motion to Approve: CO 2nd: TM Ayes: 4 Nays: 0 Abstain: 0

6. Treasurer's report April 4, 2024 CBT: \$ Info wasn't available City Fund: Info wasn't available

Motion to approve \_\_\_\_2nd \_\_\_\_Ayes \_\_\_\_Nays \_\_\_\_Abstain

Pay Bills: 1. Consumer Cellular our # 661-289-2297

2. Tiffany's Admit hours – No invoice submitted.

3. PC Pal computer 7 Printer \$165.00

1. Motion to Approve: CO 2nd: MB Ayes: 4 Nays: 0 Abstain: 0

2. Motion \_\_\_\_2nd \_\_\_\_Ayes \_\_\_\_Nays \_\_\_\_Abstain \_\_\_\_.

3. Motion to Approve: TM 2nd: CB Ayes: 4 Nays: 0 Abstain: 0

NEW BUSINESS

7. Directors report: The Board Members were provided an opportunity to give any reports as needed.
8. New Business: Do a new budget for Grants. Militsa and Tiffany will work together to create a proposed budget.

Approve:

A: Develop Grant Request Form. To be given to groups that's Requesting grant monies.

The Board was given a copy of the request form, which they approved.

B: Conflict of Interest Policy.

The Board received and reviewed the draft of the Conflict of Interest Policy. They had no changes.

C: Public Records Act Policy and Guidelines.

The Board received and reviewed the draft of the Public Records Act Policy and Guidelines. They had no changes.

D: Public Records Request Form.

The Board received and reviewed the draft of the Public Records Request Form. They had no changes.

Motion to Approve The New Forms and Policies: CO 2nd: TM Ayes: 4 Nays: 0 Abstain: 0

9. Any other Business: Pick new Board member: None.

Next Meeting Thursday May 2<sup>nd</sup>, 2024 5:30 Place: Park Senior room at Park

10. Adjourn at: 7:04pm Motion to Approve: MB 2nd: CO Ayes: 4 Nays: 0 Abstain: 0

SWHCD Phone Number is 661-289-2297, our Email is [SouthwestHCD@gmail.com](mailto:SouthwestHCD@gmail.com) Website: [swhcd.org](http://swhcd.org)

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration in an open meeting of the legislative body are available for public inspection at [www.swhcd.org](http://www.swhcd.org) (Brown Act Code Sec 54957.5).

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