



**Southwest Healthcare District Board of Director's Meeting**

**November 7, 2024 @ 5:30 P.M.**

**2801 Park Drive, Senior Room**

**MINUTES**

1. Call to Order **5:35 p.m.**

2. Pledge of Allegiance

3. Roll Call of Directors

Present: **Cheryl Bert, Militsa Brennan, Anne Burnaugh, Tiffany Matte** Absent: **Camie O'Hara**

4. Public Comment: **None, no public was in attendance.**

**Old Business**

5. Review and Approve Minutes October 3, 2024

**Motion Anne 2<sup>nd</sup> Militsa Ayes 4 Nays 0 Abstain 0**

**Financial Business**

6. Treasurer's Report: CBT \$95,094.55 County Fund \$284,905.63

7. Financial Reports: **Reports provided**

8. Approve and Pay Bills

**Motion Militsa 2<sup>nd</sup> Tiffany Ayes 4 Nays 0 Abstain 0**

Ck #'s

20762 - To: Cheryl Bert - Board Stipend - \$80

20763 - To: Militsa Brennan - Board Stipend - \$80

20764 - To: Anne Burnaugh - Board Stipend - \$80

20765 - To: Tiffany Matte - Board Stipend - \$80

20766 - To: Consumer Cellular - \$26.23

20767 - To: Streamline - Annual Payment for Website - \$600

20768 - To: Deborah Angel - October Services - \$225

20769 - To: Anne Burnaugh - CSDA Conference Reimbursement - \$766.12

20770 - To: Cheryl Bert - 2024 Health Fair Food Reimbursement - \$191.41

9. Discuss and Vote on Resolution 20241107-01: Stipend Resolution

**Motion Cheryl 2<sup>nd</sup> Militsa Ayes 4 Nays 0 Abstain 0**

**Tabled for next meeting.**

**New Business**

10. Discuss and Review Draft Resolution for Record Retention Policy

**Discussed and more research/information will continue to be provided.**

11. Discuss and Review Legal Counsel Resume from Best Best & Krieger LLP (BBK)

12. Director's Reports: **Tiffany discussed a possible new logo for the SWHCD, Cheryl would like to review the mission statement to additional words besides "Health" (to be discussed further at Dec. meeting), Anne discussed the CSDA conference.**

13. Adjourn: **6:45 p.m.**

**Motion Anne 2<sup>nd</sup> Militsa Ayes 4 Nays 0 Abstain 0**