



Southwest Healthcare District Board of Director's Meeting
Regular Meeting: Thursday, December 5, 2024 @ 5:30 p.m.
3801 Park Dr. - Senior Room, Frazier Park, CA 93225
MINUTES

1. Call to Order: **5:34 p.m.** 2. Pledge of Allegiance **Led by Cheryl Bert**
3. Swear in new Board Members: **Discussed plan for quorum for January 2025 mtg.**
4. Directors Present: **Bert, Brennan, Burnaugh, Matte**, Absent: **Camie O'Hara**
5. Public Comments: **Pam Plouffe introduced herself**

NOTE *The vote is displayed in **bold/red** for each item. For example, **Matte-Brennan** denotes Director Matte made the motion and Director Brennan seconded the motion.*

Old Business Note:

6. Review and Approve Minutes for Nov. 7, 2024: **Burnaugh-Brennan: All Ayes**

Financial Business

7. Treasurer's Report: **CBT \$92,965.79 County Fund \$293,259.08**
8. Financial Reports: **Reports provided to Board Members, funds kept in CBT account for necessary monthly bills, approved reimbursements and grants**
9. Approve and Pay Bills: **Brennan-Burnaugh: All Ayes**

20771 - Militsa Brennan - \$80 - Stipend
20772 - Cheryl Bert - \$80 - Stipend
20773 - Anne Burnaugh - \$80 - Stipend
20774 - Tiffany Matte - \$80 - Stipend
20775 - Deborah Angel - \$120 - November services
20776 - Consumer Cellular - \$26.03 - Monthly Cell Bill

9. Discuss and vote on resolution 20241107-01: Stipend Resolution: **Bert-Matte: All Ayes. After discussion, there is no change to the current resolution**
10. Discuss and Vote on meeting location change: **Tabled to Special Mtg.**
11. Discuss and Approve Legal Counsel proposal from BBK: **Tabled to Special Mtg.**
12. Discuss and Approve SWHCD Logo: **Burnaugh-Militsa: All Ayes**
13. Discuss 2024 tax year document preparation: **Each Dir. is to contact Debra Angel with necessary information to process 1099's for 2024**
14. Discuss Special Meeting for December 2024: **To be on Dec. 19 at 6:00 p.m.**

New Business

15. Director's Reports: **Militsa discussed Meals on Wheels funds coming to SWHCD, Cheryl provided a "Summary of Proceedings" for Board of Supervisors meetings as examples for the SWHCD, mission statement to be reviewed for Special Meeting**
16. Adjourn: **6:35 Brennan-Matte: All Ayes**

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